



DEAL Learning Management System Portal User Guide

Version 2.0

Prepared By – Deal LMS Team

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Contents

1. Overview.....	4
2. Execution Steps	4
Step 1: Portal Access	4
Step 2: Login Button	4
Step 3: My Courses (Training)	7
Step 4: Access the training content.....	7
Step 5: Start the Training Process.....	8
Step 6 : Training Process Execution	9
Step 7: Exit Activity Process	10
Step 8: Return to Process Execution Page during Test Exit	11
Step 9: Training Report	12
Step 10: Certificate Access	14
Step 11: Certificate	14
Step 12: Request for additional Course allocation.....	15
3. Process Flow.....	17
4. Announcement Notification	18

Document History

Author	Version	Remarks
Deal LMS Portal Team	1.0	Initial Version
Deal LMS Portal Team	2.0	Final Version

1. Overview

Deal Learning Management System is self-learning platform to improvise users' business and operational knowledge as per Imperial Auto Industries guidelines and practices.

2. Execution Steps

This document will guide the users on how to access the DEAL Learning Management System (LMS).

Step 1: Portal Access

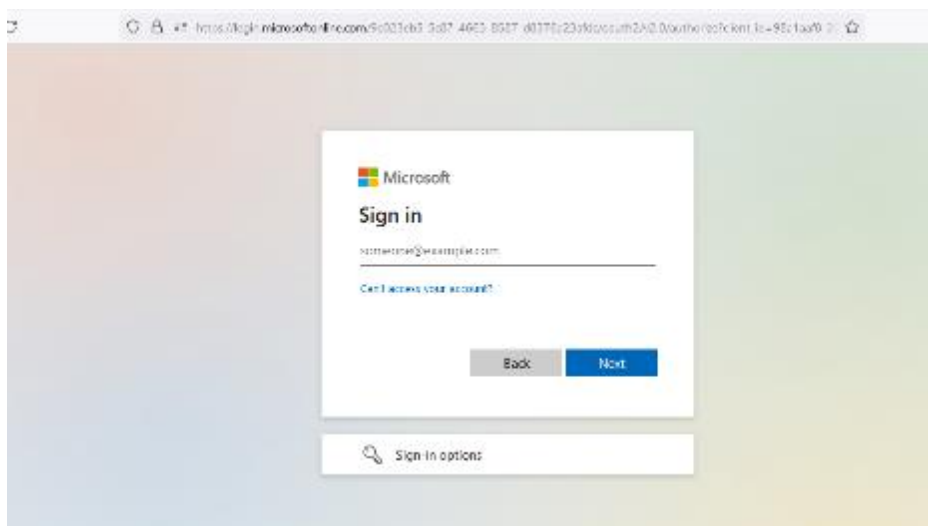
Access the URL <https://deallms.impauto.com/>

user should be able to land on login page as mentioned below in screenshot.



Step 2: Login Button

Click on Microsoft Button visible in above screenshot for login in LMS. It will redirect the user on Microsoft login page where user needs to enter its Imperial Auto Email id and Password.



If user is First time login in LMS portal then an auto generated link will be sent to the user on user email id.

From: Admin User (via lms) <deallmssupport@impauto.com>

Hi User Name,

A new account has been requested at 'DEAL LMS PORTAL' using your email address.

To confirm your new account, please go to this web address:

<https://deallms.impauto.com/moodle/auth/oauth2/confirm-account.php?token=fCzua6XjzF0TD1Y&username=username%40impauto.com>

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

User needs to copy the link provided in email and open it in browser and confirm the user account. Once the account is confirmed, user will be redirected to “MY LMS” Page.



Learning Management Solution

DEAL: Drop Everything And Learn

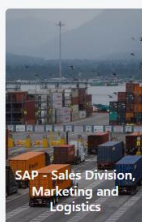
Take the time to learn
new skills

Enjoy online and
distance learning

Get Training certificates

Learn from the best
training experts

Course Categories



Move e-learning forward

Advancing e-learning means leveraging technology to create more interactive, accessible, and engaging educational experiences. It involves adopting new tools, methodologies, and platforms to meet the diverse needs of learners worldwide. Moving e-learning forward also requires staying updated on emerging trends, such as artificial intelligence, virtual reality, and gamification, to ensure education remains innovative, inclusive, and adaptive to the changing demands of the digital age.



My Learning Trend

My learning trend focuses on flexibility and personalized growth.



How To Save Your Training?

Optimize resources and streamline methods to save training effectively.



Remote Learning

Remote learning offers flexibility and access to education from anywhere.



How To Update Your Learning?

Regularly assess and integrate new resources and methods to update learning.

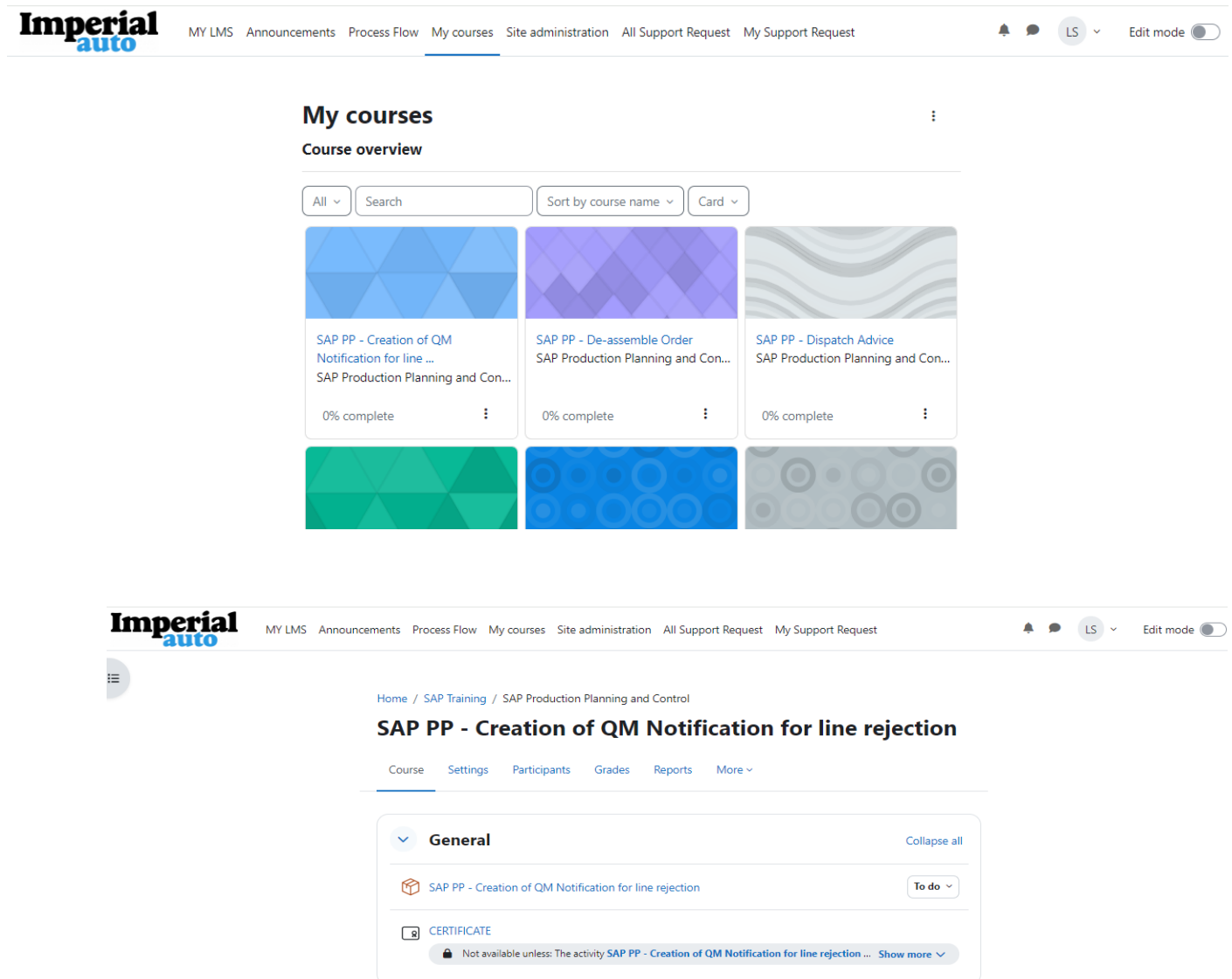
Discover your future with e-learning

Discovering your future with e-learning opens up a world of possibilities for personal and professional growth. Through online education, you can explore diverse fields, acquire new skills, and gain certifications at your own pace and convenience. E-learning platforms offer a wide array of courses tailored to various interests and career paths, enabling you to customize your learning journey. By embracing e-learning, you can access expert knowledge from anywhere, connect with global peers, and adapt your education to fit your lifestyle. This innovative approach not only empowers you to stay relevant in a rapidly changing job market but also helps you unlock new opportunities for advancement, making your future more promising and fulfilling.



Step 3: My Courses (Training)

User can access the allocated training in “My Courses” menu option. User can click on any assigned training and will view the following page:



My courses

Course overview

All Search Sort by course name Card

SAP PP - Creation of QM Notification for line rejection
SAP Production Planning and Con...
0% complete

SAP PP - De-assemble Order
SAP Production Planning and Con...
0% complete

SAP PP - Dispatch Advice
SAP Production Planning and Con...
0% complete

Home / SAP Training / SAP Production Planning and Control

SAP PP - Creation of QM Notification for line rejection

Course Settings Participants Grades Reports More

General Collapse all

SAP PP - Creation of QM Notification for line rejection To do

CERTIFICATE

Not available unless: The activity SAP PP - Creation of QM Notification for line rejection ... Show more

Step 4: Access the training content


User will click on following training name to access the training content





[Home](#) /
 [SAP Training](#) /
 [SAP Production Planning and Control](#)


SAP PP - Creation of QM Notification for line rejection


[Course](#)
[Settings](#)
[Participants](#)
[Grades](#)
[Reports](#)
[More](#)



General


 Collapse all


[SAP PP - Creation of QM Notification for line rejection](#)


 To do


CERTIFICATE


 Not available unless: The activity [SAP PP - Creation of QM Notification for line rejection](#) ...
 [Show more](#)




[Home](#) /
 [SAP Training](#) /
 [SAP Production Planning and Control](#) /
 [SAP PP - Creation of QM Notification for line rejection](#) /
 [General](#) /
 [SAP PP - Creation of QM Notification for line rejection](#)

SAP PP - Creation of QM Notification for line rejection

[SCORM package](#)
[Settings](#)
[Reports](#)
[More](#)

To do: View **To do:** Complete or pass the activity **To do:** Receive a grade

Preview



Number of attempts allowed: Unlimited
 Number of attempts you have made: 0
 Grading method: Highest attempt
 Grade reported: None

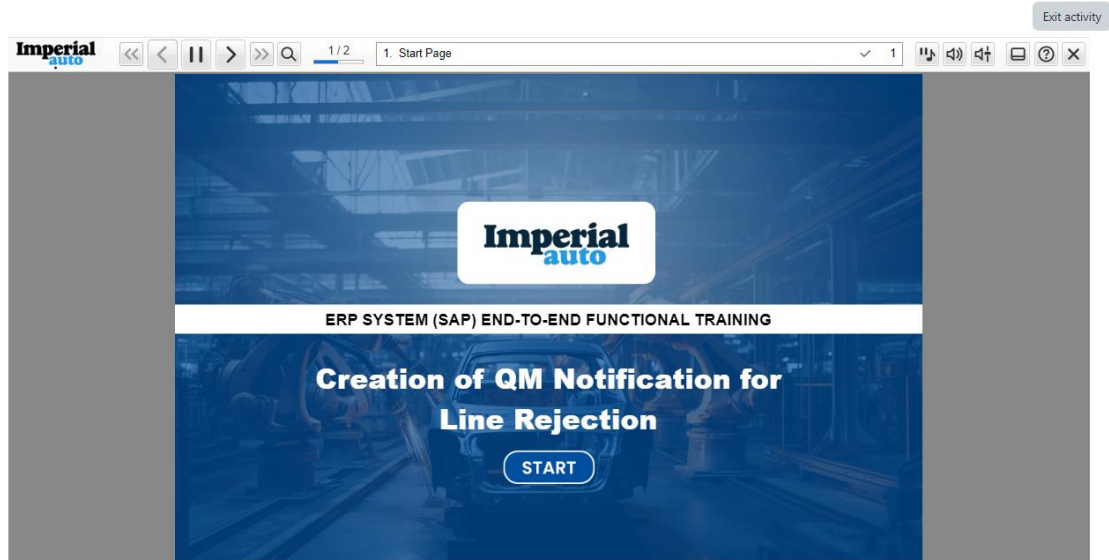
Step 5: Start the Training Process

User will click on Blue colour **Enter Button** to start the training, following screen will appear where user can click on “Start” Button to begin the training.



SAP PP - Creation of QM Notification for line rejection

SCORM package Settings Reports More



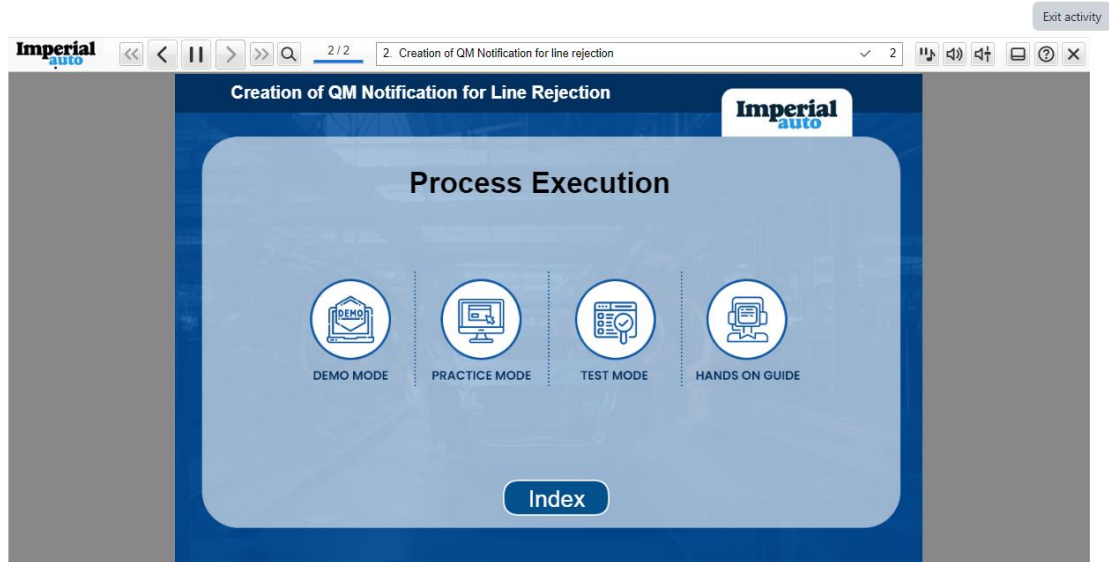
Step 6 : Training Process Execution

When user will land on following “Process Execution” page during the training of particular course, then User has to complete all Test provided in each course of training in following format:



SAP PP - Creation of QM Notification for line rejection

SCORM package Settings Reports More



Demo Mode – System will walk through the user on how to access the test and complete the test with all instructions.

Practice Mode – User can perform a practice test to get some hands on before giving the actual test.

Test Mode- User has to execute this test to complete the training and generate the score. Based on user performance, grade / scores will be provided by the LMS to user. If grade/ Score are more than or equal to passing criteria, then a certificate will also be awarded to the user.

Hands On Guide – User can access a hands-on guide to refer the training test operation for practice before giving the “Test Mode” test.

Step 7: Exit Activity Process

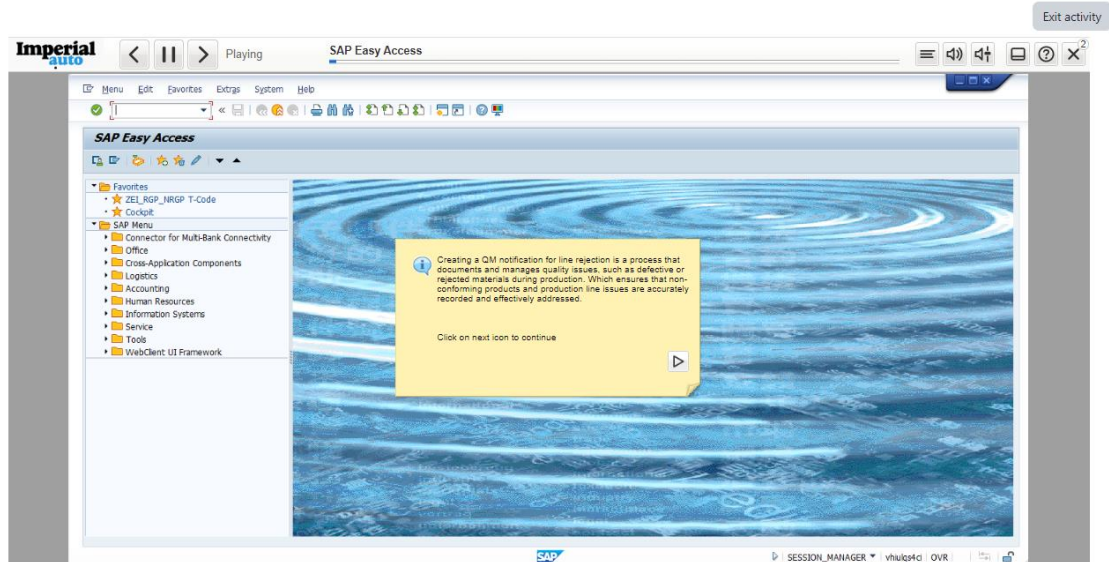
User can exit from training anytime in case user needs to perform any other priority work and resume its training back where user left it anytime in LMS based on training timeline set it up by Administrator.

Home / SAP Training / SAP Production Planning and Control / SAP PP - Creation of QM Notification for line rejection
/ General / SAP PP - Creation of QM Notification for line rejection



SAP PP - Creation of QM Notification for line rejection

SCORM package Settings Reports More



?

Step 8: Return to Process Execution Page during Test Exit

if user is in demo mode or practice mode or Test Mode then user wants to come back on “Process Execution” Page provided in Step 7 above then user can click on “X” symbol and can come back on “Process Execution” page anytime.

Click this “X” symbol one time if its showing “X” with numeric 2 value.



Home / SAP Training / SAP Production Planning and Control / SAP PP - Creation of QM Notification for line rejection
/ General / SAP PP - Creation of QM Notification for line rejection



SAP PP - Creation of QM Notification for line rejection

SCORM package Settings Reports More

Step 9: Training Report

After completion of the training, user can view their score and training attempt via report.



Home / SAP Training / SAP Production Planning and Control / SAP PP - Creation of QM Notification for line rejection / General / SAP PP - Creation of QM Notification for line rejection / Reports / Report

SAP PP - Creation of QM Notification for line rejection

SCORM package Settings **Reports** More

Basic report

Download

2 attempts for 3 users, out of 3 results

	First name / Last name	Email address	Attempt	Started on	Last accessed on	Score
<input type="checkbox"/>	LS LMS Support	deallmssupport@impauto.com	1	Monday, 7 October 2024, 8:29 PM	Monday, 7 October 2024, 8:29 PM	0

Delete selected attempts

Collapse all

Preferences just for this page

Show all users

Preferences for this report

Page size 20

Track details No

Save preferences



User can view the training status and duration of training access by clicking on Attempt value given in above screen shot and following screen will appear:



Home / SAP Training / SAP Production Planning and Control / SAP PP - Creation of QM Notification for line rejection / General / SAP PP - Creation of QM Notification for line rejection / Report / LMS Support - Attempt 1

SAP PP - Creation of QM Notification for line rejection

SCORM package Settings **Reports** More

Back

Learning objects

Learning objects

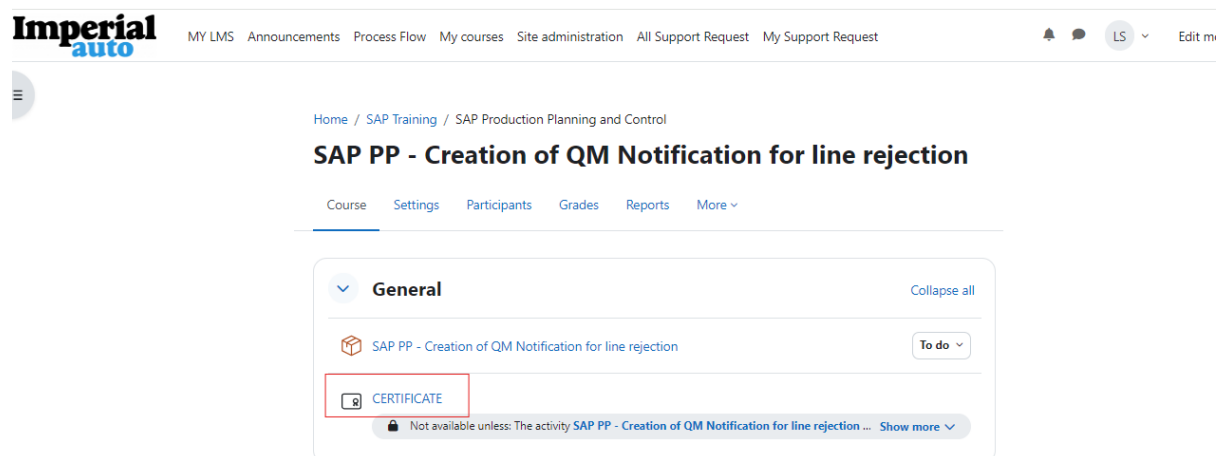
LS LMS Support

Title	Status	Time	Score
Creation of QM Notification for line rejection	Incomplete	2 minutes 5.25 seconds	Track details



Step 10: Certificate Access

on Successful Completion/Passed the training then user can download their certificate by clicking on following link inside the assigned course. Certificate will be enabled when user has completed/ passed the training successfully.



The screenshot displays the Imperial Auto LMS interface. At the top, the navigation bar includes the Imperial Auto logo, links for MY LMS, Announcements, Process Flow, My courses, Site administration, All Support Request, and My Support Request, along with user profile icons (LS) and an Edit menu. The breadcrumb trail shows the path: Home / SAP Training / SAP Production Planning and Control. The main heading is 'SAP PP - Creation of QM Notification for line rejection'. Below this, a sub-navigation bar contains links for Course, Settings, Participants, Grades, Reports, and More. The 'General' tab is selected, showing a 'To do' button and a 'CERTIFICATE' link highlighted with a red box. A message below the link states: 'Not available unless: The activity SAP PP - Creation of QM Notification for line rejection ... Show more'.

Step 11: Certificate

Following type of certificate will be generated for the user for training completion and achievement on each course assigned to the user.



Step 12: Request for additional Course allocation

For 1st time logged In user, User needs to create a request to get the training access to LMS Administrator by following process:

1. User needs to click on “My Support Request” Menu

Imperial auto MY LMS Announcements Process Flow My courses Site administration All Support Request **My Support Request** LS Edit mode

Request Access [Add New Request](#)

S.No	Request Id	Request Type	Department	Status	Created Date	Modified Date	Action
1	183814	Training Course Request	sd	Closed	Thursday, 3 October 2024, 8:09 PM	Monday, 7 October 2024, 5:55 PM	
2	174602	Training Course Request	test3oct	Open	Thursday, 3 October 2024, 8:03 PM	--	
3	161611	Training Course Request	test23oct	Open	Thursday, 3 October 2024, 7:57 PM	--	

2. User should click on “Add New Request” button.

Request Access

[Add New Request](#)

S.No	Request Id	Request Type	Department	Status	Created Date	Modified Date	Action
1	183814	Training Course Request	sd	Closed	Thursday, 3 October 2024, 8:09 PM	Monday, 7 October 2024, 5:55 PM	
2	174602	Training Course Request	test3oct	Open	Thursday, 3 October 2024, 8:03 PM	--	
3	161611	Training Course Request	test23oct	Open	Thursday, 3 October 2024, 7:57 PM	--	

- Below request form will be opened. User needs to select {Request Type} if no training is assigned to 1st time logged in User:

Add New Request

Request Type

Please select

Department

Subject

Description

Add Request

Cancel

Required

After request submission, User can track the request status in Support request list.

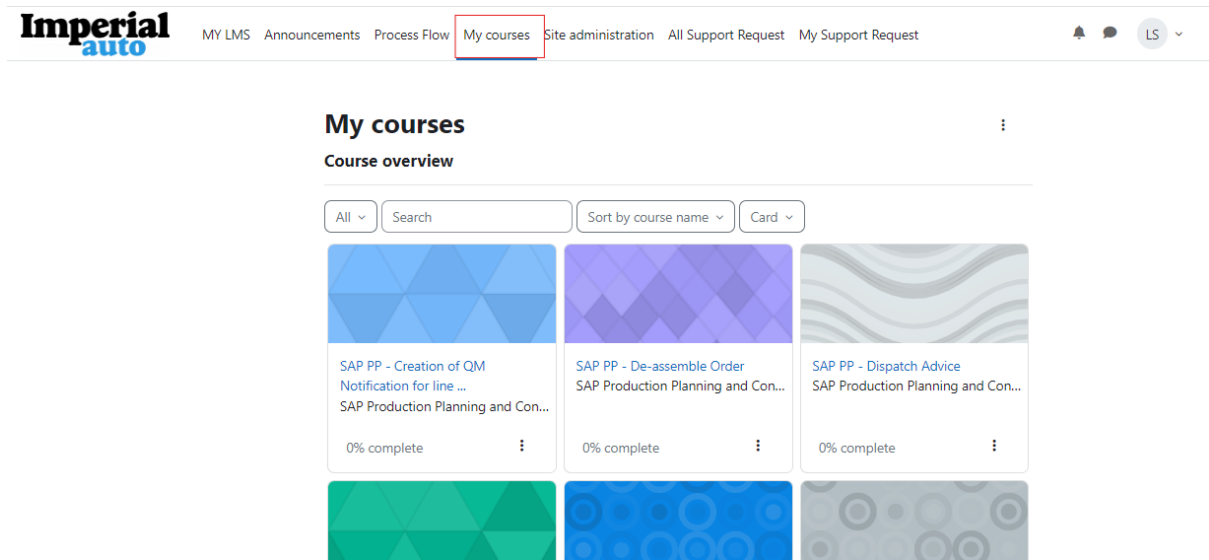
Request Access

[Add New Request](#)

S.No	Request Id	Request Type	Department	Status	Created Date	Modified Date	Action
1	183814	Training Course Request	sd	Closed	Thursday, 3 October 2024, 8:09 PM	Monday, 7 October 2024, 5:55 PM	
2	174602	Training Course Request	test3oct	Open	Thursday, 3 October 2024, 8:03 PM	--	
3	161611	Training Course Request	test23oct	Open	Thursday, 3 October 2024, 7:57 PM	--	

Once LMS Administrator or LMS Manager will assign the trainings and close the “Support Request” then User will get an email notification about Request status and can login in portal to view the updates.

4. User can view the assigned training in LMS under “My Courses”









Imperial auto MY LMS Announcements Process Flow **My courses** Site administration All Support Request My Support Request

My courses ⋮

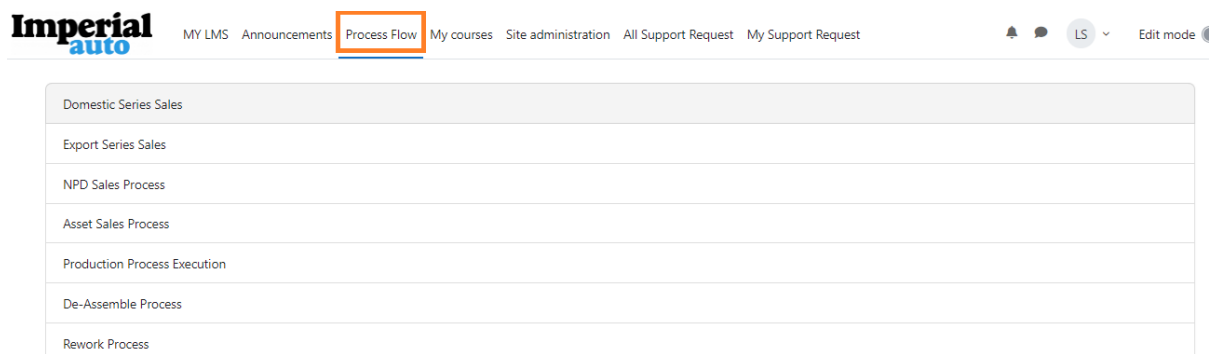
Course overview

All Sort by course name

 <p>SAP PP - Creation of QM Notification for line ... SAP Production Planning and Con...</p> <p>0% complete ⋮</p>	 <p>SAP PP - De-assemble Order SAP Production Planning and Con...</p> <p>0% complete ⋮</p>	 <p>SAP PP - Dispatch Advice SAP Production Planning and Con...</p> <p>0% complete ⋮</p>
		

3. Process Flow

User can access the process flows documents of each training after clicking “Process Flow” menu option.



Imperial auto MY LMS Announcements **Process Flow** My courses Site administration All Support Request My Support Request ⋮ Edit mode

Domestic Series Sales
Export Series Sales
NPD Sales Process
Asset Sales Process
Production Process Execution
De-Assemble Process
Rework Process

User should be able to view the list of process flow documents and can click on each document and view it as needed.

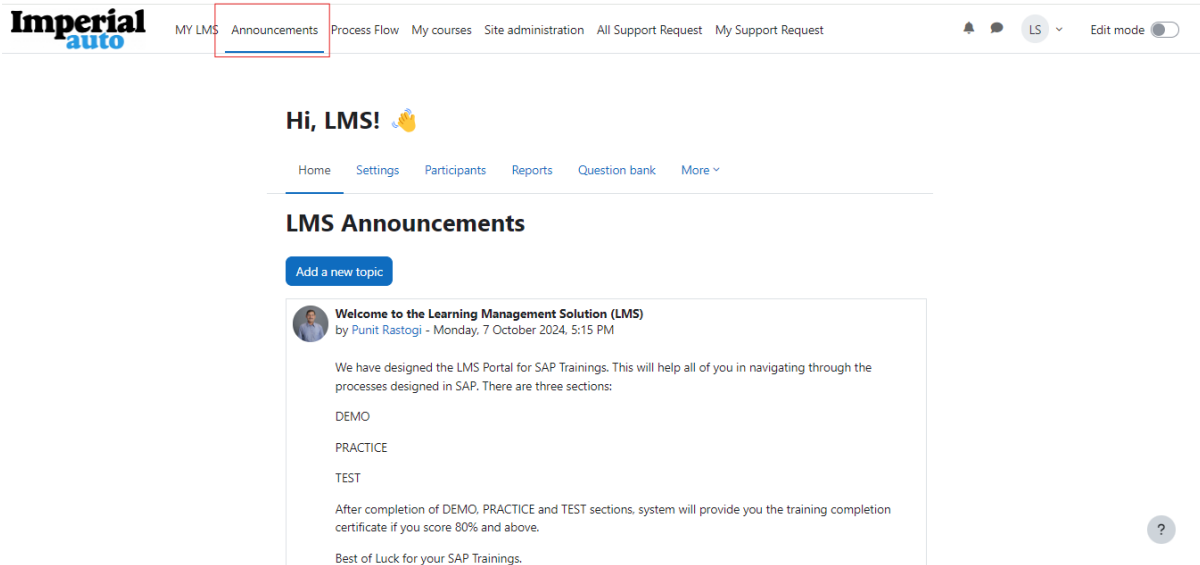
The screenshot shows the Imperial Auto LMS interface. The navigation bar at the top includes links for MY LMS, Announcements, Process Flow (highlighted with an orange box), My courses, Site administration, All Support Request, and My Support Request. Below the navigation bar, a list of process flows is displayed, with 'Domestic Series Sales' highlighted by an orange box. The list includes: Domestic Series Sales, Export Series Sales, NPD Sales Process, Asset Sales Process, Production Process Execution, De-Assemble Process, and Rework Process.

4. Announcement Notification

When any announcement is published by Administrator then user will get the email notification. User can also access the portal to view the latest announcement and notification from below icons:

The screenshot shows the Imperial Auto LMS interface with the 'My courses' section selected. The 'My courses' section displays a 'Course overview' with a search bar and a list of courses. Two courses are visible: 'SAP PP - Creation of QM' and 'SAP PP - De-assemble Order'. Both courses show '0% complete'. A 'Notifications' dropdown menu is open, showing 'You have no notifications' and a 'See all' link. The notification icon in the top right corner of the navigation bar is highlighted with a red box.

User can also view the announcement after clicking from “Announcement” menu also.



There are many more features in Deal LMS portal. User can discover while using the portal and can connect to LMS Support team or LMS Administrator/ LMS manager for any type LMS portal issue resolution or clarification.

*****end of the document*****